TAVERN THE SQUARE

EVENT LOCATIONS

FIND THE ONE NEAREST TO YOU!





EVENT FAQs

WHAT IS CONSIDERED AN EVENT?

An event is any more than 15 guests looking to host a formally scheduled event in a semiprivate or private space and order off the event menu. For groups under 15, please call the restaurant directly and select prompt #3.

HOW FAR IN ADVANCE DO I NEED TO INQUIRE FOR AN EVENT?

We need at least 5-7 days to properly book and execute an event.

DOES TAVERN IN THE SQUARE CHARGE ROOM RENTAL?

We do not require a room rental fee. We require a food and beverage minimum spend per event which is based off the month, day of the week, time of day, and section within the restaurant.

WHAT IS THE PAYMENT SCHEDULE FOR EVENTS?

Besides the deposit to book the event, all other payments will be settled at the conclusion of the event or when the event host is ready to close out their bill on site. Event host must bring cash or a physical credit/debit card to pay.

WHAT IS OUR DEPOSIT POLICY?

25% of the food and beverage minimum and signing of the contract terms are required to secure your event date and time.

WHAT OTHER FEES DOES TAVERN IN THE SQUARE REQUIRE?

We require state tax, 20% gratuity, and 5% administrative fee, all of which will be charged on the final bill at the conclusion of the event.

WHICH MENU DO EVENTS ORDER FOOD FROM?

Event groups will preselect food from the function menu. This food will be served buffet style. We are very accommodating to all allergies.

WHEN ARE FINAL MENU SELECTIONS DUE?

Final menu selections are due 7 days prior to the event to the Event Manager.

ARE WE ALLOWED TO BRING OUR OWN CAKE?

Yes, but the Event Manager must be informed ahead of time. We are happy to cut and plate the cake free of charge upon your request.

DOES TAVERN IN THE SQUARE OFFER TABLECLOTH RENTALS?

Yes, we are happy to special order table linen. Each tablecloth will cost \$10 per table. Our cloth napkins, buffet linen and buffet skirt are complimentary at events.

WHAT IS OUR CANCELLATION POLICY?

Groups have until 7 days prior to the event to cancel. Anytime within the 7 days the deposits will not be refunded.

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WEST HARTFORD EVENTS





PATIO:

60 seated or 80 standing

HALF PATIO:

30 seated or 40 standing

TO INQUIRE ABOUT YOUR NEXT EVENT:







PATIO:

75 seated or 100 standing

HALF PATIO:

35 seated or 50 standing

BACK BAR:

20-35 seated or 40 standing

TO INQUIRE ABOUT YOUR NEXT EVENT:







PATIO: 85 seated or 100 standing

HALF PATIO: 40 seated or 60 standing

LOWELL ROOM: 20 seated or 30 standing

BACK DINING ROOM: 40 seated or 65 standing

TO INQUIRE ABOUT YOUR NEXT EVENT:
Kelley Smith
617.307.6481 k.smith@taverninthesquare.com















PATIO CAPACITY:

60 seated or 80 standing

BACK DINING ROOM:

25 seated or 30 standing

TO INQUIRE ABOUT YOUR NEXT EVENT:



SHREWSBURY

EVENTS





PATIO CAPACITY:

75 seated or 100 standing

HALF PATIO CAPACITY

35 seated or 50 standing

FRONT BAR:

30 seated

TO INQUIRE ABOUT YOUR NEXT EVENT:



TYNGSBOROUGH





DINING ROOM ALCOVE:

30-40 seated or 50 standing

DINING ROOM ALCOVE PLUS THE BAR:

70 seated or 80 standing

TO INQUIRE ABOUT YOUR NEXT EVENT:



EAST GREENWICH

EVENTS





FULL PATIO:

60 seated or 75 standing

HALF PATIO:

30 seated or 40 standing

TO INQUIRE ABOUT YOUR NEXT EVENT:







PRIVATE ROOFTOP:

60 seated or 75 standing

TO INQUIRE ABOUT YOUR NEXT EVENT:







PRIVATE DINING ROOM:

32-40 seated or 50 standing

PRIVATE DINING PLUS MID-DINING SECTION:

60 seated or 70 standing

TO INQUIRE ABOUT YOUR NEXT EVENT:







DINING ROOM SECTION:

28-30 seated or 35-40 standing

TO INQUIRE ABOUT YOUR NEXT EVENT:

<u>TsQ</u> **FRAMINGHAM**

EVENTS





SIDE BAR EVENT SECTION:

40 seated or 50 standing

MAIN DINING ROOM:

100 seated or 110 standing

TO INQUIRE ABOUT YOUR NEXT EVENT: